



Accessory Structure & Uses Application

Planning Department
10001 US Highway 70
Lakeland, TN 38002
Telephone (901)867-2717

Site Address: _____ Parcel ID: _____

Subdivision: _____ Lot Number: _____

Applicant:

Name: _____

Company or Partnership: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Email: _____

Owner:

Name: _____

Company or Partnership: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Email: _____

Accessory Uses:

- Accessory Family Unit, Animal Boarding, Model Home, Private Gathering Facilities, Sidewalk Sales, Temporary Season Produce Sales

Accessory Structure:

- Accessory Building, Barn & Stable, Deck & Patio, Detached Garage, Dog Run, Maintenance Shed, Outdoor Vending Machine, Pool House, Roadside Stand, Sidewalk Cafe, Solar Panels, Temporary Building, Temporary Storage Container, Wind Turbine

Dimensions and Square Footage:

Length: _____ Width: _____ Height: _____ Square Footage: _____



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Provided with Submittal		For Office Use
	Completed Application	
	Site Plan showing the location of the accessory structure. Site Plan shall include: <ol style="list-style-type: none"> 1. Dimensions for the accessory structure. 2. Dimensions from accessory structure to side and rear property lines. 3. Any easements on the property. 	
	Approval Letter from HOA (if property is in HOA) <small>Note: Signed Letters are required emails will not be accepted.</small>	
	Tree Survey (If trees must be removed for accessory structure installation this is required. A tree removal permit may be required.)	
	Staff may request additional information to ensure compliance with local, state, and federal regulations.	

Conditions of Permit Issuance:

1. The finished side of the fence must face outward from the lot.
2. Subdivision covenants and restrictions may also govern fence/wall placement. Covenants/ private regulations ARE NOT enforceable by the City and may be more restrictive than City Ordinances.
3. The Plan/Permit is void if construction has not begun within six (6) months from the date the permit was issued.
4. The Plan/Permit is void if incorrect information is given on the application for the permit.
5. Once fence/wall construction is complete a final inspection must be scheduled with the City of Lakeland. Contact:

Katrina Shields	Donald Anthony, AICP
Code Enforcement Officer	Planning Director
kshields@lakelandtn.org	danthony@lakelandtn.org
901-867-5404	
6. Permit fees will not be accepted until permit is reviewed and approved.

Applicant and owner must sign to indicated that they have read and understand the fence regulations provided on the fence/wall information sheet and conditions of permit issuance.

 Signature of Person Completing & Submitting this Application

 Date

 Signature of Owner (If applicant is not owner)

 Date